

PUBLIC NOTICE

Employees, Parents, Guardians, and Students

Provision is made by the Caddo Parish School Board for students to transfer from a school in which they are a part of the majority race to a school where they would be a part of the minority race. Transportation for a student who is transferred under the provisions of the Majority to Minority (M to M) policy will be provided to a school nearest the student's home school attendance area.

HARDSHIP, OUT OF PARISH, AND MEDICAL TRANSFERS MUST BE RENEWED EACH YEAR.

Applications and information regarding Majority to Minority, Hardship, Out of Parish and Medical Transfers may be obtained on the Caddo Parish Public Schools' Website or from the Attendance and Census Department, Caddo Parish School Board, 1961 Midway Avenue, Room 205, 8:00 a.m. – 4:30 p.m., Monday through Friday beginning March 1, 2012. Transfer requests will be accepted **March 15, 2012 – April 16, 2012**. The deadline will be strictly observed.

Bus transportation is not available with the following out-of-district transfers: hardship, medical, and out of parish per CPSB Policy EEA. The Louisiana High School Athletic Association Rules prohibit any transfer student from participating in high school athletics for one calendar year.

Transfers are processed on a "first-come, first serve" basis; the following will be used as criteria to approve or deny a transfer: discipline record, attendance record, grades, and building capacity of the requested school.

Curriculum Necessity Transfers - Program Options and Magnet Components are available at schools throughout the parish. Applications must be made at the respective school.

Dyslexia Transfers – Applications must be made through the 504 Department, 3004 Knight Street, Building 6, Shreveport, LA.